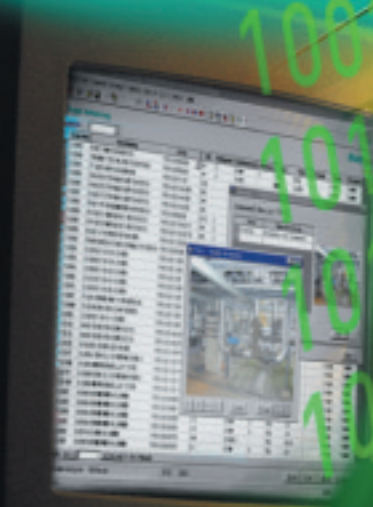


***Maintasc makes
your project manageable***





Projects are characterized primarily by their temporary and unique nature and by the 'putting together' and 'disbanding' of a co-operative structure. This often makes it hard for projects to fit into a regular enterprise. A project tends to be regarded as a separate organisation, integrating all the efforts of various departments and services to initiate, prepare, execute and evaluate the project's activities. To adapt the project organization optimally for your enterprise, relevant data from various disciplines must be collected in a way that supports a uniform approach to the job. With the software tool Maintasc® (Maintenance Turnaround Support Centre) you can realize this aim for your own enterprise.

What is Maintasc?

Maintasc® is a project management system which uses an integral multi-disciplinary approach to job preparation by linking available information from multiple disciplines. Below is a brief description of various disciplines involved in the preparation of a project.

Scope Management

Maintasc® enables you to optimally manage the scope of your project. General and technical information about your total project is presented in a clear fashion.

Estimation and Budget

On the basis of scope and historical data, estimations can be performed in Maintasc®, to serve as input for establishing your budget. By refining the scope, estimations and budget can be adjusted easily.

Job description

Maintasc® makes it possible to clearly document scope in the form of job descriptions.

These can support the work of all disciplines (including departments, contractors or services) involved in the project. Concerns of safety, health and environment can also receive proper attention in the job descriptions.

Calculation

On the basis of these job descriptions, accurate work time calculations can be made, in terms of hours. These calculations serve as the basis for resource planning and/or cost calculation.

Materials Management

Materials can be extracted by scope-item. Reports provide clear insight into ordered and still to order materials. Materials stocks and usage can be fully documented in Maintasc®.

Cost Control

Insight into costs can be achieved by collecting data from offers and proposals, and also by using the time calculations in combination with established fees.

With Maintasc®, you can continually compare the incurred costs with the project's budget and estimations, allowing you to accurately track costs, and to make timely adjustments when necessary.

Planning

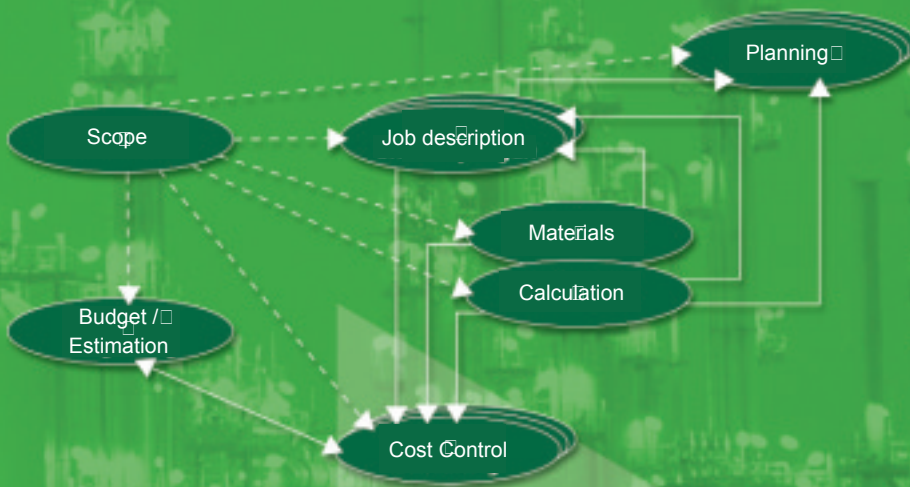
Through multidisciplinary preparation, a large part of the planning can be achieved at an early stage by job planners, enabling the project planners to proceed more quickly and easily. By entering relationships and assigning resource requirements (people and/or equipment and materials), an early fundement is laid in Maintasc® for integral planning by means of planning charts. Full integration with the planning system Open Plan also contributes to the availability of required information without the need for complex procedures; information from Maintasc® is available in Open Plan at the press of a button, and vice versa.

Conclusion

By managing the scope clearly and efficiently in a central database, Maintasc® creates a transparent structure which is accessible for everyone involved. It provides you with a better grip on the content and progress of your projects, and costs can be managed more efficiently.

Maintasc® advantages

- Suitable for use in computer networks.
- Customisable user access to projects, forms and reports
- Manages multiple projects simultaneously.
- Informative reports with extensive cross-sectioning.
- Eliminates data redundancy through relational integrity in the database structure.
- Interfaces with popular planning- and ERP systems.



Overview disciplines mutual connection

Why have a separate project management system in addition to all other systems in my organisation?

Processes of a project-like nature are usually dealt with separately because of their varying properties. Often, in preparing for such projects, varying combinations of software are selected for use. This leads to differences in the ways the organisation is supplied with information about its projects. These repeated "inventions of the wheel" inevitably lead to needless delays. Maintasc uses a central data repository to make information widely and easily accessible, encouraging multi-disciplinary co-operation by allowing participants to use each other's information. Individual data entry is kept to a minimum, while the collected joined information can be utilised maximally.

How easily can Maintasc® be integrated into my existing organisation?

Maintasc® comes with basic screen forms for data entry, and numerous predefined reports, which relate to each other in a clear way. Uniform screen layouts familiarize the user quickly with the program. A filter generator and a report generator allow for the creation of numerous different custom views and cross-sections of the data that is stored in the system.

- Maintasc® offers you three different breakdown structures:
- Organisational breakdown, reflecting the organisation behind your project;
 - Resource breakdown, in which structural data on people, equipment and materials can be stored;
 - Cost breakdown, allowing for flexible administration of costs.

In addition to the breakdown structures, user-definable code tables allow for storage of additional validated data, and support the filtering of information from Maintasc®.





Will Maintasc® fit into the infrastructure of my organisation?

Maintasc® has been designed specifically to function in a networked computer environment, allowing multi-user access to your projects. Maintasc® has its own flexible security management, enabling you to restrict information access to authorized persons.

How can I be sure that the information in Maintasc® is correct and that I can start my project on schedule?

Maintasc® offers electronic control of the physical routing of documents among all parties involved. Authorized employees can enter any comments directly into the system. For projects with a long lead time, it is possible to track the preparations step by step on the basis of a number of checkpoints. In combination with a pre-established prognosis, graphical representations of the project status can be produced. Maintasc® also allows you to freeze the scope (multiple times), so you can compare a frozen scope at a later stage with the new actual scope.

Is Maintasc® suited to the market my company operates in?

As long as maintenance is the main objective of your project, Maintasc can be employed profitably. Depending on the nature of your business, certain functions of Maintasc® can be switched on or off. The Maintasc® terminology is highly adaptable, and all screen and report layouts are multi-lingual. Maintasc® supports both Dutch and English.

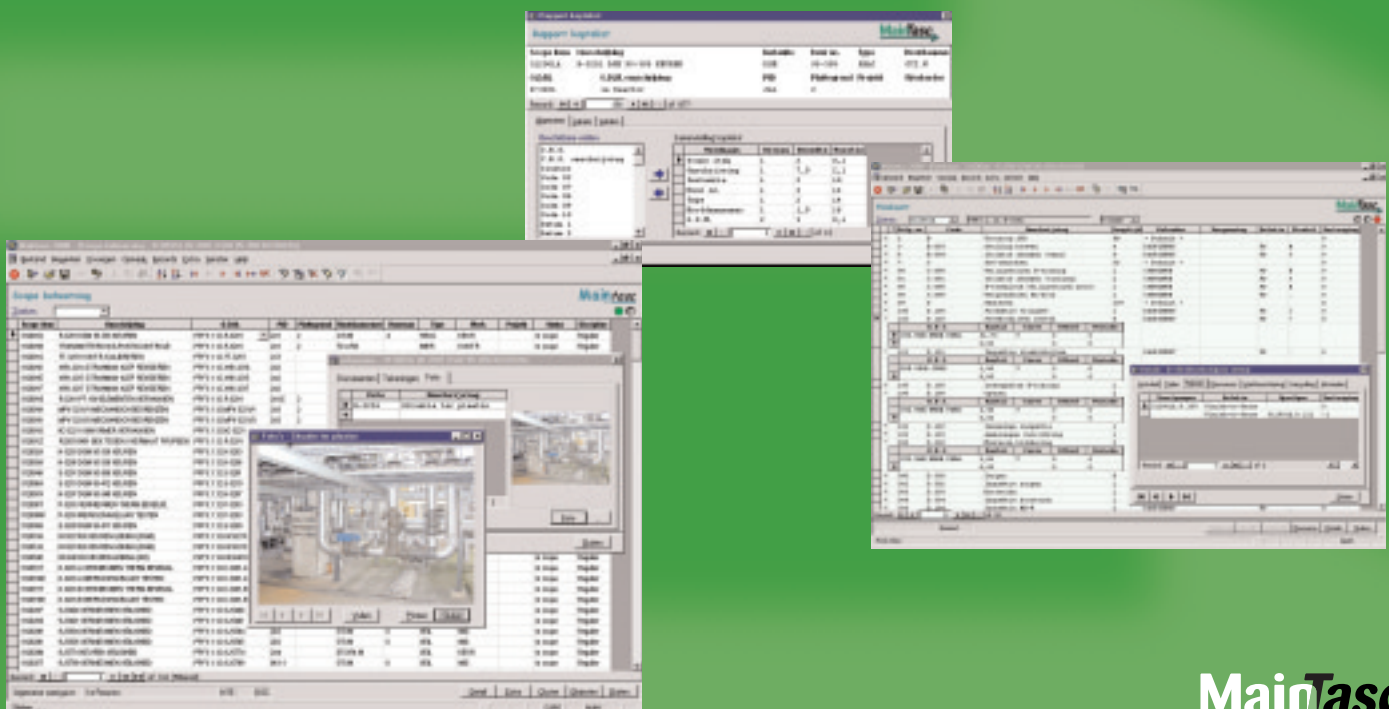
What benefits does Maintasc® offer me?

Maintasc® reduces the effort and time spent in project preparation, by creating synergy and by preventing data redundancy. Maintasc® supports a multi-project environment through easy access to interchangeable data. This option makes it possible to establish a project archive, which can be significant when building a project history or when establishing benchmark figures.

What if I want to know more?

We might have filled out this brochure with lots of additional information, but a personal presentation or a verbal explanation are more suitable and effective in providing further insight into these matters. Please feel free to contact us about how we can help you realise a better and cheaper project preparation process.

- Maintasc® helps you to**
- Reduce effort & time spent in project preparation.
 - Provide synergy through a multidisciplinary approach.
 - Learn from the past and achieve cost reductions by keeping a project history.



Maintasc Philosophy

Companies are concentrating more and more on their core competences, resulting in a tendency for industrial suppliers to take over peripheral processes from their customers. This is because customers are increasingly looking for fitness-for-use, seeking a perfect match between their own requirements and the elements of a proposed solution to a problem. What is more, they demand an optimal balance between functionality and efficiency. Also, companies judge various product offerings ever more from the perspective of total costs, so they will try to establish long-term relationships with suppliers who can offer guarantees for cost reductions.

To offer added value and to achieve progress, improvements and cost reductions for your company, *Maintasc bvba* subscribes to the principles of co-operation, professionalism, commitment and a problem solving philosophy.



makes your project manageable

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